



Remote Learning Guide

The goal of remote learning is to bring our students the essence of Catholic education at Epiphany School while they are in the home setting. Although nothing can fully replace the experience of our school environment, we are committed to providing an excellent education that will fulfill grade level requirements. While students are temporarily distanced from our robust Catholic culture and relationships with their classmates and teachers, we will continue to deliver the rich content of our core curriculum: Math, Writing, Reading, Religion, History, Science and World Languages. Although our specialist classes of Art, Music, Physical Education, and Technology are important in the educational development of our children, they are not part of our remote learning plan. For these subjects, parents are asked to augment learning through the outdoors, creative play, cooking, chores, and work with paints, colors, play do, and other artistic mediums.

Our remote learning approach aims to leverage technology for the sake of delivering educational content, maintaining relationships, and assessing student progress. That said, we are cognizant of the dangers of having students spend inordinate amounts of time on computers as well as the practical challenges for families with multiple students. Nevertheless, as they develop lesson plans, teachers work to utilize the tools that technology offers effectively, while remaining committed to allowing for non-technological approaches for students to engage material and complete assignments.

Academic Overview & Expectations

A Note for Parents

- We have developed a remote learning program that supports our rich curricular content while also offering families with busy schedules and/or multiple students to engage the content on their own schedule. We are not requiring any set or specific times to log into the remote learning program; that said, students should make every attempt to access their Google Classroom/Site daily for their work.
- Students will not be required to spend a lot of time online. For the most part, they will be able to get their work as assigned, access various online resources, and begin their work with the textbooks and other print materials brought home.

Teacher Availability

- Teachers will be working between 8:00 am and 3:00 pm Monday through Friday.
- Office Hours: All teachers will be offering office hours during the school day as follows:
 - K-5: 9:00 am – 11:00 am
 - 6-8: 1:00 pm – 3:00 pm
 - During office hours teachers will respond to questions submitted through Google Classroom within a 15-minute timeframe. Office hours allow students to obtain help with an assignment and daily work in real-time. This time is intended for quick questions that will help students and parents right now as they work on the day's work.

Time Requirements

- Students should login to their Google Classroom each day to check the site for information and resources. The use of Google Classroom offers immense flexibility for families to access essential subject area content, opt-in to as much enrichment content as they are able and communicate with teachers.
- The following times are goals that the faculty have established for student learning in essential subject areas; **the times do not indicate how long they will be online, but rather how much time daily work is estimated to take.** To facilitate student learning, please help your children set-up a space where they will be able to concentrate on their work with minimal distractions.
 - **Students in grades K-1** should expect around 1 hour of daily work and accessible online resources.
 - **Students in grades 2-5** should expect around 2 hours of daily work and online accessible resources, depending on student ability and time management.
 - **Students in grades 6-8** should expect around 3 hours of daily work and online accessible resources, depending on student ability and time management.

Grading

During remote learning, students will primarily be assessed for knowledge through quizzes, tests, writing assignments, and activities at age appropriate levels.

Weekly Work Plan

- Grades K-5: Every Monday, teachers will have uploaded their students' work for the week into Google Classroom/Sites. Here, students and parents can access what is assigned for the coming week and plan their schedules accordingly.
- Grades 6-8: Teachers will post the expectations each day in Google Classroom by 8:00 am.

Frequently Asked Questions

How does my child find their Google Classroom?

Answer: Go to our school website at www.epiphanymn.org and choose Parents/Students along the top tab. Once the page loads, choose, "Epiphany Live", which will take you to all virtual classrooms and remote learning resources. All students in grades K-8 have been given Google passwords by their teachers. Although there are many options online to learn about how to use Google Classroom, [this video](#) is a simple overview you may find helpful.

How many subjects is my child taking via remote learning?

Answer: Epiphany School's remote learning plan includes Math, Reading, Writing, History, Science, Theology, and World Languages. Students in K-3 will focus predominantly on Math, Reading and Writing. Students in grades 4-8 will focus appropriately on all core subjects.

What if there's a day when we are unable to get to his/her schoolwork?

Answer: Not to worry! Families can access Google Classroom on their own time and schedule. Students and parents can access the daily work and materials during the week at their leisure.

What about quizzes, tests, and other projects?

Answer: We will be administering a few essential assessments weekly (e.g. quizzes, tests, writing assignments, and projects), which will be outlines in Google Classroom.

What if my student isn't used to computer-based work?

Answer: Most of our students are not! Not to worry! Any assessments administered by computer will not require students to type extensively.

How often can I expect to hear from my child's teacher?

Answer: If you email a question during office hours, you can expect to hear from your child's teacher within 15 minutes. If you email outside of office hours, but during the school hours of 8:00 am – 3:00 pm teachers may be teaching a virtual class or meeting with remotely with another student so the response time will be longer. In this case, students can expect to hear from their child's teacher prior to the end of the day or by 9 a.m. the following school day.